

THE FRIENDS OF SHERBURNE NATIONAL WILDLIFE REFUGE

DONOR CONFIDENTIALITY STATEMENT

The Friends of Sherburne National Wildlife Refuge acknowledges the importance of philanthropy and the role it plays in achieving the Friends' mission. The Friends recognizes the goodwill of its supporters and pledges to maintain a high level of integrity and accountability. The Friends strongly believes in the donor's right to truthful information and privacy and recognizes that donors have control over the use of their information.

The Friends is responsible for protecting supporter information under its control. This includes name, street/email address, amount and type of donation(s), donation history, and preferred method for receiving communications from the Friends. Donor information is stored in a secure, password-protected, cloud-based database.

The Friends will clearly identify the primary use of the personal information and ask permission before any secondary use of that personal information. The Friends collects personal information primarily to build relationships with its supporters. Should personal information be collected during volunteer participatory activities, permission must be granted before any fundraising appeal use.

Donor information and lists will not be sold to or shared with any third party.

Donors may contact the Friends to review personal information collected and request corrections. Mail requests to: Friends of Sherburne NWR, c/o Sherburne National Wildlife Refuge, 17076 293rd Avenue, Zimmerman, MN 55398. Email requests to: info@exploresherburne.org.

Limiting Collection, Disclosure, and Duration of Retention

The Friends will limit collection of information to that which is necessary for the activities of the Friends.

The Friends collects the contact information, donation history, and special interests of its donors in order to build on its existing relationship with its supporters. The Friends may collect survey information as part of its volunteer participatory activities.

Any personal banking information is deleted from donor records upon their cancellation from the pre-authorized payment program.

Limiting Use

The Friends of Sherburne NWR controls the use of member, donor, and prospect information and does not rent, sell, or exchange its donor or prospect lists with any third party.